



## WHO CAN I CONTACT IN FINANCE?

What Do I Have a Question About?	Contact Person	E-Mail @uncw.edu	Phone
Account Codes	Keith Westcott	westcottk	962-7315
Accounts Payable checks (Lost, Void or Stop Payment)	Cathy Daniels	danielsca	962-3645
Accounts Payable uShop Vendors A-F, CI's and #'s	Sarah Jackson	jacksonsb	962-3092
Accounts Payable uShop Vendors G-R , Independent Contractors	Cathy Daniels	danielsca	962-7504
Accounts Payable uShop Vendors S-Z	Teresa Morris	morrist	962-3076
Billing - External Invoicing	Roy Zenon	zenonr	962-7517
Budget Operations/Finance Budgeting	Heidi Mallory	malloryh	962-3914
Business Entertainment	Joanne Ferguson	fergusonj	962-3647
Cash Receipting	Sissy Hendricks	hendricks1	962-3147
Change Funds	Andrew Savage	savagea	962-3148
Chrome River AP Check Requests	Susan Collins	collinss	962-7504
Chrome River Travel & Check Request Questions	Sandy Gladden	gladdens	962-4217
Chrome River Systems Support Questions	Jody Leber	leberj	962-3400
Collections	Linda Padezanin	padezaninl	962-4281
Credit Card Compliance	Susan Suits	suits	962-7206
Deposits	Stefanie Pollack	pollacks	962-3164
Dual Employment	Joanne Ferguson	fergusonj	962-3647
Fixed Assets	Sharon Nalley	nalley	962-3156
Foreign National Employees (Payroll)	Lisa Eakins	eakinsl	962-2757
Foreign Nationals (Taxation)	Lisa Eakins	eakinsl	962-2757
Fund Change Request (Contract & Grant)	Marcia White	whiteme	962-2190
Fund Change Request (non Contract & Grant)	Becky Heins	heinsr	962-7423
Fund Establishment (Contract & Grant)	Marcia White	whiteme	962-2190
Fund Establishment (non Contract & Grant)	Joanne Ferguson	fergusonj	962-3647
Gifts	Joanne Ferguson	fergusonj	962-3647
Independent Contractors, Consultant Services	Carol Page	pagec	962-3190
Independent Contractors, Payments	Cathy Daniels	danielsca	962-7504
Interdepartmental Invoices (IDI)	Becky Heins	heinsr	962-7423
Journal Entries (Contract & Grant)	Marcia White	whiteme	962-2190
Journal Entries (non Contract & Grant)	Becky Heins	heinsr	962-7423
Memberships and Subscriptions	Susan Collins	collinss	962-7504
Mission Funds	Andrew Savage	savagea	962-3148
Moving Expenses	Lisa Eakins	eakinsl	962-2757
Org Changes	Joanne Ferguson	fergusonj	962-3647
Payroll		payroll	962-3163
P-Card		pcard	962-3158
Petty Cash - students	Stefanie Pollack	pollacks	962-3164
Position Control/Personnel Budgets	Charlie Ducker	duckerc	962-7540
Purchasing		purchasing	962-3158
Returned Checks (payable to UNCW)	Becky Heins	heinsr	962-7423
Returned Checks (payable to vendor)	Teresa Morris	morrist	962-3076
Student Accounts		studentaccounts	962-4281
Tax Compliance	Lisa Eakins	eakinsl	962-2757
Travel/Chrome River	Sandy Gladden	gladdens	962-4217
Travel Card	Kellie Smith	smithkr	962-7086
Travel Reimbursements	Becca Hayes	hayesr	962-3149
uShop Invoice & AP Questions	Cathy Daniels	danielsca	962-3645
uShop Systems Support Questions	Jody Leber	leberj	962-3400
Vendor Set Up, W-9's	Sydney Ellers	ellerss	962-3067
UNCW Tax ID#, W-9	Lisa Eakins	eakinsl	962-2757
Wire Transfers - Incoming	Stefanie Pollack	pollacks	962-7492
Wire Transfers - Outgoing	Andrew Savage	savagea	962-3148