



UNCW Coastal and Marine Science Fall Faculty and Staff Meeting

November 27, 2017 4:00pm

Minutes

50 in Attendance

1. Welcome, Director's Report (Posey)

General updates:

- One-time funding requests:
 - 2017-18 Pilot Projects awarded (5) based on Faculty Advisory Committee rankings and currently available funds; may fund other requests later dependent on end of the year funding.
 - Maintenance contracts (largest \$75k)
- Building Maintenance
 - Funding approved to fix side door of main building; work to begin 2018
 - Greenhouse floor cracks and thermostat have been or are scheduled to be fixed
 - Equipment and/or repairs provided for shop/seawater/dock areas/certain core centers
- Research Activities
 - Working to engage outside groups with research areas we defined last year, e.g.: Offshore sand-mining; BOEM, Army Corps of Engineers; UNC Conservatory and others....
- Outreach Activities
 - 2017 Open House: 435 went on tours; estimated that approx. 700-750 attended overall (some did not go on tours).
 - Global Summit: 17 countries represented; Possible multi-institutional collaborations (create a web of international MOU's). Thanks to everyone who participated and helped make this a success.
 - New Brochure focus on attracting faculty and grad students
 - Spring 2018 Events:
 - CMS Hosting Blue Heron Bowl, February 2018
 - Hosting UNC Marine Consortium Graduate Student Conference, April 2018
- Self-Study
 - Moving forward with Coastal & Marine Council
 - Awaiting decisions from Administration for other organizational aspects
 - Moving forward with other recommendations (e.g. Graduate Advisory Committee, outreach efforts, etc.)

2. UNCW Coastal and Marine Council Proposed Responsibilities & Structure(Development Committee)

- Document created and revised by 8 members of faculty and staff. (document emailed to all prior to meeting)
- New Council will provide input to administration for Coastal & Marine Science faculty, staff & students.
- Dr. Posey to email faculty & staff to vote via email if they support or do not support document; votes determined by majority voting.

3. FAC and definition of voting membership (Cahoon)

- Faculty Advisory Committee (FAC) has been tasked to update the current Marine Science Faculty Roster and re-define, in the Policy & Procedure Manual, the qualifications of a faculty member.

- Was decided that all faculty that want voting privileges need to re-register by January 19, 2018. FAC will provide further information.
- Question arose: Is there a possibility of being denied? Maybe, most likely not.
- Voting staff members selected as stated in Coastal & Marine Science structure document. Was voted on week of Dec. 4th and thus will go into Policy & Procedures document as approved.

4. Other Updates:

- Coastal engineering (Dylan McNamara)
 - Appendix A was approved by GA
 - Committee to submit Appendix C February/March 2018
 - Target timeline to implement program 2018/19 Academic year
 - Program will be housed in Physics with possibility of branching off a own department in 3-4yrs. Office and lab space will be in second floor of King Hall and some space at CMS.
- Update on joint PhD in Integrative Coastal and Marine Science (Committee)
 - Appendix C submitted for final approval to Chancellor and Provost of both universities. Awaiting approval.
- Cluster Hires: Advertised and distributed by department of hire. Will list a general description on CMS website and create a web link to application(s).

5. Office matters and housekeeping (Crystal Helms and Brittani Blizzard)

- DMF Permits due Tomorrow Nov. 28, 2017 to Brittani
- Winter Access coming soon, look out for email from Brittani
- Habitat room TV out of order; the unit is under warranty. A new monitor is being shipped out today and should be here by Thursday.
- End of Year luncheon Thursday, Dec. 14, 12:00-1:00pm

6. Meeting Adjourned.