

School of Social Work  
University of North Carolina-Wilmington  
**Master of Social Work**

**Agency Application for MSW Intern**

Agency Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Administrative Contact: \_\_\_\_\_ Email: \_\_\_\_\_

Agency Address:  
\_\_\_\_\_

Agency Mission  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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Please attach any descriptive brochures and materials that will be informative for students.

Client Population(s) \_\_\_\_\_  
\_\_\_\_\_

Agency Services  
\_\_\_\_\_  
\_\_\_\_\_

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Please attach any descriptive brochure and materials that will be informative for students.

Potential Field Instructor: \_\_\_\_\_ Degree: \_\_\_\_\_

NC License: \_\_\_\_\_ Yr. Experience: \_\_\_\_\_

Learning Opportunities available for MSW Intern(s) include:

individual. therapy       case management       group therapy  
 agency fundraisers       family therapy       staff meetings  
 community education       program development       intensive in-home  
 research       grant writing       staffing cases

Other: \_\_\_\_\_

Specific tasks/skills required: \_\_\_\_\_

Additional Considerations and Comments:

\_\_\_\_\_  
\_\_\_\_\_

Agency accommodations for:  visual challenges  physical challenges  learning disability

Agency ability to accommodate intern with old felony conviction(s):  Discuss case by case \_\_\_\_\_  
\_\_\_\_\_

Time frame since last conviction: \_\_\_\_\_

Agency **Preferred** Days/Hours for Internship: \_\_\_\_\_

Flexible \_\_\_\_\_

Supervision Frequency:

Open Door:  Weekly Appt:  Combination: \_\_\_\_\_ Other: \_\_\_\_\_

Supervision Style:

Structured  Participatory  Laissez-faire  Other: \_\_\_\_\_

Agency Plan for Supervision of Intern: \_\_\_\_\_

Specific Requirements/Provisions for MSW Interns (Please check **all** that apply to this agency!)

Resume       Dress Code       Computer Skills  
 Criminal Background Check       Parking Provision (no charge)

Paid Internship                       Transport Clients  
 Mileage Reimbursement             Driver's License             Drug Screen  
 Safe Driving Check                     Required Training/orientation  
 Physical Exam                           Specific Immunizations: \_\_\_\_\_  
 Bi-lingual

Other: \_\_\_\_\_

Payment for drug screens, background checks, etc.  agency     intern

Opportunity for paid internship:     yes     no     possibility

Required Amount of Student Liability Insurance : \_\_\_\_\_

Number of MSW Interns Desired: \_\_\_\_\_

\_\_\_\_\_  
Signature of Person Completing Application

\_\_\_\_\_  
Date