

UNIVERSITY OF NORTH CAROLINA WILMINGTON
Campus Life Employment Application



APPLICANT INFORMATION									
Last Name			First			M.I.	Date		
Local Street Address					Apartment/Unit #				
City			State			ZIP			
Phone			E-mail Address						
Classification (Check One)	<input type="checkbox"/> Freshman	<input type="checkbox"/> Sophomore	<input type="checkbox"/> Junior		Banner ID (for internal use only)			850	
	<input type="checkbox"/> Senior	<input type="checkbox"/> Graduate	<input type="checkbox"/> Unclassified						
Expected Graduation Date		mm/yyyy			Cumulative GPA			_____	
Please check the position for which you are applying:									
<input type="checkbox"/> Projectionist	<input type="checkbox"/> Sharky's Associate	<input type="checkbox"/> Lumina Intern		<input type="checkbox"/> Sharky's Program Assistant					
<input type="checkbox"/> Building Manager	<input type="checkbox"/> Facility Assistant	<input type="checkbox"/> Information Specialist		<input type="checkbox"/> Arts & Programs Intern					
<input type="checkbox"/> Event Staff	<input type="checkbox"/> Posting Assistant	<input type="checkbox"/> Involvement Specialist		<input type="checkbox"/> Calendar Assistant					
<input type="checkbox"/> Reservations Assistant	<input type="checkbox"/> Office Assistant	<input type="checkbox"/> Conference Assistant		<input type="checkbox"/> Student Media	<input type="checkbox"/> Other				

How did you hear about the open position?									
Do you currently qualify for Work Study?		YES <input type="checkbox"/>	NO <input type="checkbox"/>	Are you a U.S. citizen?			YES <input type="checkbox"/>	NO <input type="checkbox"/>	
				If no, are you authorized to work in the U.S.?			YES <input type="checkbox"/>	NO <input type="checkbox"/>	
Do you currently work on campus?		YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, indicate department/business and hours currently working below:					
Current campus employer (if applicable):									
RELEASE STATEMENTS									
Do you currently or have you worked for Campus Life?							YES <input type="checkbox"/>	NO <input type="checkbox"/>	
Do you hereby provide authorization for Campus Life to verify your GPA prior to employment, and on an ongoing basis?							YES <input type="checkbox"/>	NO <input type="checkbox"/>	
Do you hereby provide authorization for Campus Life to review and verify your UNCW conduct record?							YES <input type="checkbox"/>	NO <input type="checkbox"/>	
Are you currently in good standing with the University?							YES <input type="checkbox"/>	NO <input type="checkbox"/>	
If no, please explain:									
Have you ever been convicted of a criminal offense other than a minor traffic violation?							YES <input type="checkbox"/>	NO <input type="checkbox"/>	
If yes, please explain:									

REFERENCES

Please list two professional references.

Full Name		Relationship	
Company		Phone	
Address			

Full Name		Relationship	
Company		Phone	
Address			

PREVIOUS EMPLOYMENT (INCLUDE VOLUNTEER EXPERIENCE) USE ADDITIONAL SHEETS IF NECESSARY

Company				Phone		
Address				Supervisor		
Job Title			Starting Salary	\$	Ending Salary \$	
Responsibilities						
From	To	Reason for Leaving				
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>						

Company				Phone		
Address				Supervisor		
Job Title			Starting Salary	\$	Ending Salary \$	
Responsibilities						
From	To	Reason for Leaving				
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>						

Company				Phone		
Address				Supervisor		
Job Title			Starting Salary	\$	Ending Salary \$	
Responsibilities						
From	To	Reason for Leaving				
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>						

MILITARY SERVICE (VOLUNTARY DISCLOSURE)

Are you active, inactive, reserve, or retired military?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Prefer not to Answer <input type="checkbox"/>
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Branch:	From:	To:
Rank at Discharge:	Type of Discharge:	

If other than honorable, explain:

AVAILABILITY

Please check/circle all time slots when you have prior commitments and **CANNOT** work (i.e. – class, another job, organization meetings, etc.)

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
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SKILLS/EXPERIENCE/TRAINING

These are special skills that may enhance your candidacy but are not prerequisites for the position(s). Please check all that apply:

- Light board Sound board Wireless hand held or wireless lavalier microphone PowerPoint Excel
- Customer Service Wired microphone Digital projector Microsoft Word Food service
- Balancing a cash register drawer Xbox One Pool/Billiards Sound board Sales
- AED (currently or previously certified) CPR (currently or previously certified) First Aid (currently or previously certified)
- Life saving training (currently or previously certified) Photoshop Illustrator InDesign
- Film editing software _____

ESSAY QUESTIONS

Detail **one** experience you've had providing customer service:

Why are you interested in this position?

DISCLAIMER AND SIGNATURE

I certify that my answers are true and complete to the best of my knowledge.
If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature Date