

**DRAFT**

**BOARD OF TRUSTEES**

**THE UNIVERSITY OF NORTH CAROLINA AT WILMINGTON**

**OCTOBER 19, 2018**

The Board of Trustees of The University of North Carolina at Wilmington held a regular quarterly meeting on October 19, 2018, in the Burney Center on the UNCW campus. Chairman McNeill called the meeting to order, asked for a moment of silent reflection, and read the required statement from the State Government Ethics Act. No conflicts were identified. Mr. McNeill recognized SGA President Cole Tillett, who presented to Mr. Carlton Fisher a framed copy of the Student Government Association resolution honoring the memory of his father, Mr. Herbert Fisher, and a memorial book that had been signed by numerous students.

ROLL CALL

Mr. Lanier, Assistant Secretary, called the roll and established that a quorum was present. Members in attendance were: Agnes R. Beane; Dennis P. Burgard; Wilma W. Daniels; Michael R. Drummond; H. Carlton Fisher; Gidget Kidd; Henry L. Kitchen, Jr.; Ronald B. McNeill; Robert S. Rippy; Cole Tillett; and Woody White. Henry E. Miller III and Maurice R. Smith had requested and received excused absences.

APPROVAL OF MINUTES

On motion by Ms. Kidd, seconded by Mr. Kitchin and duly carried, the minutes of the meetings of the Board of Trustees held on July 20, 2018, and on September 28, 2018, were approved as distributed.

REPORTS OF STANDING COMMITTEES

AUDIT

Mr. Rippy, Chair of the Committee, summarized the presentation made to the Committee regarding the Annual Security and the Annual Fire Safety Report as required by the Clery Act. Chairman Rippy said that the committee also reviewed the Audit, Risk and Compliance Committee Charter, as well as the

Internal Audit Charter, as required by the Standards of the Institute of Internal Auditors. He said that there was one minor change in the Committee's Charter, to ensure that the name of the Committee was consistent throughout the Charter, and that there were no changes to the Internal Audit Charter. On behalf of the Committee, Mr. Rippy moved approval of both Charters. The motion was duly carried. Chairman Rippy then reviewed the quarterly report for the Office of Internal Audit, for the three months that ended September 30, 2018.

### BUSINESS AFFAIRS

Mr. Drummond, Chair of the Committee, reported that Vice Chancellor Lackey presented to the Committee on the university's response activities related to Hurricane Florence, followed by unit leader reports from Business Services, University Police, Facilities, Information Technology Services, and Finance. Chairman Drummond said that the Committee approved three action items and recommended them to the Board for approval. He presented the first action item, which was a prioritized list of professional design/build firms to lead the Parking Deck II project: 1) Balfour Beatty Construction, LLC; 2) Rodgers Builders, Incorporated; and 3) New Atlantic Contracting, Incorporated. Before discussion, Mr. Kitchin recused himself from participation. Mr. Drummond's motion for approval, on behalf of the Committee, was duly carried. Chairman Drummond reviewed the second action item, which was site approval for the Parking Deck II project. His motion for approval, on behalf of the Committee, was duly carried. Mr. Drummond then reviewed the last action item, approval of site location and aesthetics for the Housing Village project. After discussion of the timeline for construction, the loss of parking, and the need to retain mature trees wherever possible, Chairman Drummond moved approval on behalf of the Committee. The motion was duly carried.

The Chairman summarized the capital project report provided to the Committee, including Veterans Hall, Administrative Annex, Hurst Drive parking lots, track and field improvements, University Police expansion and renovation, and Randall Library fire alarm and restroom renovations. He said that Mr. Lackey presented information on the expansion budget and capital project requests, as well as the P3 housing project.

### EDUCATIONAL PLANNING AND PROGRAMS

Mr. McNeill, reporting for the Committee, said that various presenters shared information about recruitment and enrollment, hurricane recovery, and the initial opening of housing for the Fall term and the re-opening of housing after the hurricane. He said that Dean Paul Townend presented an action item requesting Board approval of four program exemptions to the 120 Credit Hour policy. Mr. McNeill's motion for approval, on behalf of the Committee, was duly

carried. He said that Associate Provost Stuart Borrett presented information and an action item regarding the use of labs in the MARBIONC building for a period up to three years to accommodate faculty displaced by Hurricane Florence. Chairman McNeill's motion for approval, on behalf of the Committee, was duly carried. He said that Faculty Senate Vice President Nathan Grove had expressed appreciation for the work leading to the reopening of the semester and had expressed concerns regarding remaining challenges.

### EXTERNAL AFFAIRS

Mr. Burgard, Chair of the Committee, stated that the unit leaders who report to the Committee had provided updates on responses to Hurricane Florence, including Mr. Lanier on legislative funding, Mr. Stuart on emergency relief funds for students and employees, Ms. Iamunno on emergency communications and Hurricane Heroes stories, Mr. Bass on adjustments to athletics schedules and the upcoming benefit exhibition game, Ms. LeRoy on interactions with the 25,000 alumni who call the Cape Fear region home, and Mr. Kawczynski on efforts to protect veterans benefits during the time that campus was closed. Trustee White commended the presenters and recommended that the university establish a stronger connection with the county's emergency communications center.

### CHANCELLOR'S REPORT

Chancellor Sartarelli presented his report based on the themes of: 1) a trajectory of success; 2) realizing the vision and executing the plan; 3) challenged by nature; and 4) bringing UNCW back to life and more. He shared updated information on enrollment, scholarships, various outcome measures, progress toward strategic plan targets for various metrics, new academic programs, facilities, revenues, athletics, and more. He described the damages from Hurricane Florence, the guiding principles and key actions in the university's response, the assistance provided by other universities, the next steps in recovery, and the lessons learned from the experience. Discussion followed regarding graduation rates, the importance of state funding for summer sessions, and the undergraduate degree efficiency measure and other metrics.

### CLOSED SESSION

On motion by Mr. Drummond, seconded by Mr. Kitchin and duly carried, the Board voted to convene in closed session, as allowed under the Open Meetings Act, to consider the qualifications, competence, performance, condition of appointment of a public officer or employee or prospective public officer or employee; to establish or instruct the staff or agent concerning the negotiations of the amount of compensation or other terms of an employment contract; to

prevent the premature disclosure of an honorary award or scholarship; and to consult with our attorney to protect the attorney-client privilege.

RESUMPTION OF PUBLIC SESSION AND ACTION ON ITEMS  
FROM CLOSED SESSION

On motion from Ms. Kidd, seconded by Mr. Drummond and duly carried, the Board reconvened in open session. On motion made by Ms. Daniels, seconded by Mr. Burgard and duly carried, the honorary awards and related actions were approved as considered in closed session. On motion by Mr. Burgard, seconded by Ms. Daniels and duly carried, the personnel recommendations considered in closed session were approved as presented.

OLD BUSINESS

Chairman McNeill stated that each Trustee had been provided with data on the non-resident student percentages among freshmen over time and non-resident tuition and fees over time, as discussed at a previous meeting. There was brief discussion about the relationship between cost increases and non-resident enrollment declines, typically with a one-year lag. This was the only old business.

NEW BUSINESS

Chairman McNeill reminded the Board that the next regular quarterly meetings of the Board and its committees were scheduled for February 7 and 8, 2019, and that Commencement activities were planned for December 15, 2018. He said that each Trustee had at their seats both a calendar of important Board dates during 2019 and a copy of the 2018-19 Board photograph. Mr. Lanier said that it was likely that a special called meeting would be held on or before December 14, 2018.

ADJOURNMENT

There being no further business, at 11:15 a.m., the meeting was adjourned.

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Chairman

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Assistant Secretary