

## **DRAFT**

### **Educational Planning and Programs Committee**

#### **Board of Trustees**

**August 23, 2013**

Chair Murphy called the meeting to order at 9:16am in the Burney Center, with the following members in attendance: Mr. Dennis P. Burgard, Ms. Wilma W. Daniels, Mr. Michael R. Drummond, Mr. Carlton Fisher, Mr. C. Phillip Marion, Jr., Mr. Ronnie B. McNeill, Mrs. Wendy F. Murphy, Mr. Britt A. Preyer, Mr. Michael B. Shivar, Mr. H. David Swain. Drs. Gary L. Miller, Chancellor, Denise A. Battles, Provost, and Stephen McFarland, Vice Provost, represented the university. Also attending were: Vice Chancellors, Mr. Eddie Stuart, University Advancement; Mr. Charlie Maimone, Business Affairs; and Mrs. Pat Leonard, Student Affairs. Deans attending were: Mr. Larry Clark, Cameron School of Business; Dr. Kenneth Teitelbaum, Watson College of Education; Dr. Charles Hardy, College of Health and Human Services; Dr. Ron Vetter, Research and Graduate School; and Dr. Martin Posey, Undergraduate Studies; Mr. Stephen McNamee, College of Arts and Sciences. Also attending were: Mr. Max Allen, Chief of Staff to the Chancellor; Mr. Mark Lanier, Assistant to the Chancellor; Dr. Terry Curran, Associate Provost for Enrollment Management; Mr. Rob Hoon, General Counsel; Mr. John Scherer, Associate General Counsel, and other university administrative personnel.

The meeting was moved into the Business portion of the meeting. Chair Murphy read the Conflict of Interest Policy to all and asked if anyone had a conflict of interest. No such conflicts from the Board members were noted.

Chair Murphy asked Mrs. Sharon Lindgren to call the Roll. It was determined that a quorum was present.

Chair Murphy asked if there were any corrections to the minutes of April 26, 2013. Hearing none, the minutes of the Educational Planning and Programs Committee meeting were approved.

Chair Murphy called on Provost Battles to present the Provost's Reports.

#### **PROVOST'S REPORT**

Provost Battles greeted all and introduced Dr. Gabriel Lugo, Faculty Senate President, who presented the Faculty Senate Report which centered on the following:

- **Senate Activity**

- Recently Completed Projects:

- Faculty Handbook reformatted and updated

- Updated senate web and SharePoint sites

- New committee on Engagement and Outreach

- Senate Liaison to applied learning

- Foster and publicize faculty engagement

- Senate approval of the College of Health and Human Services reorganization

- Big Projects for 2013:

- IDEA Project – Electronic Evaluations

- Piloted this summer

- Full deployment this Fall

- Review of Reappointment, Tenure & Promotion Process

- Ad hoc report due September

- Goal: Final version in November

- Full Implementation of University Studies

- BOG -> Student Success and Faculty Workload

Chair Murphy thanked Dr. Lugo and the faculty for their service. Dr. Battles thanked Dr. Lugo for his report.

- Dr. Battles provided her Provost report, beginning with an overview for Fall 2013 which consisted of: student snapshots, new faculty profile, selected major initiatives, including the UNCW's Synergy Common Reading Experience and the S&BS renovation. Provost Battles also mentioned that UNCW is to host the 2<sup>nd</sup> annual UNC Hispanic/Latino Faculty Forum on September 13-14, 2013. Provost Battles ended with personnel introductions: Stephen McNamee, Interim Dean, College of Arts & Sciences; Rebecca Porterfield, CSB Associate Dean and Director of the Swain Center; Edelmira Segovia, Interim Associate Provost for Institutional Diversity and Inclusion; and Natalie Picazo, Interim Director of Centro Hispano.
- Dr. Battles introduced Associate Provost for Enrollment Affairs, Dr. Terry Curran, who present the fall 2013 enrollment report. The fall enrollment report consisted of statistics for the freshman class of 2017, transfer students, distance education and key trends. He also shared a snapshot of the Institutional Enrollment headcount and characteristics.

Provost Battles thanked Dr. Curran for his presentation and concluded her report. Chair Murphy thanked Provost Battles and Dr. Curran for their reports and moved the closed session to the next meeting. The session then closed and moved to the Executive session to consider personnel actions.

At 10:45am Chair Murphy asked if there were any old, unfinished, or new business to address. Hearing none, a motion was made to adjourn the session.

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Mrs. Wendy F. Murphy, Chair

Date Approved