The Business Affairs Committee of the UNCW Board of Trustees met on Thursday, January 28, 2021 at 2:30 p.m. as a virtual meeting. Members present: Mr. Michael Drummond, Mr. Dennis Burgard, Mr. Bob Rippy, Mr. Hank Miller, Mr. Woody White, and Mr. Carlton Fisher (Chair).

Mr. Fisher called the meeting to order and read the required ethics statement from the State Government Ethics Act. No conflicts were identified.

Mr. Fisher asked for a motion to approve the minutes of the October 15, 2020 meeting. Mr. Burgard made a motion to “approve the minutes of the October 15, 2020 meeting as presented.” Mr. Miller seconded the motion and the motion carried.

Ms. Kat Pohlman, Chief Sustainability Officer, provided an overview of sustainability activities at UNCW. Ms. Pohlman described efforts on campus to reduce storm water runoff, enhance the adoption of renewable energy systems, and eliminate waste through the successful promotion of recycling practices.

Following Ms. Pohlman’s presentation, Ms. Dana Harris, Associate Vice Chancellor for Finance, provided an overview of the Fiscal Year 2020 Financial Statements. Ms. Harris pointed out that the state auditor issued an unqualified opinion; with no management letter comments or findings; and no findings of material weakness in internal control over financial reporting.

Next, Mr. Mark Morgan, Associate Vice Chancellor for Facilities, provided an update on capital projects, including: the Film Studies Facility, Congdon Hall, the new Dining Facility, Housing Village Phase II, the Coastal Engineering Facility, the Randall Library Renovation and Expansion project, and the Outdoor Recreation Fields and Facilities Improvement project.
Following the Facilities update, Mr. Miles Lackey provided the Vice Chancellor for Business Affairs Update, which included an overview of the sources and uses of $15.8 million in COVID-19 emergency funding that UNCW received in 2020. He then provided an overview of additional pandemic-related funding that UNCW expects to receive in 2021. Mr. Lackey concluded his comments by describing a recent action taken by the Board of Governors to simplify tuition pricing at UNC-System campuses by aligning tuition pricing for on-campus and distance education courses.

There being no further business, the meeting was adjourned.