

DRAFT
Business Affairs Committee
UNCW Board of Trustees
Azalea Coast Room – Fisher University Union
Thursday, October 24, 2019 at 1:00 p.m.

MINUTES

The Business Affairs Committee of the UNCW Board of Trustees met on Thursday, October 24, 2019 at 1:00 p.m. in the Azalea Coast Room, Fisher University Union. Members present: Mr. Michael Drummond, Ms. Agnes Beane, Mr. Bob Rippy, and Mr. Nick Pianovich. Mr. Drummond called the meeting to order and read the required ethics statement from the State Government Ethics Act. No conflicts were identified.

Mr. Drummond asked if there were any corrections to the minutes of the July 18, 2019 meeting. Ms. Beane made a motion to “**approve the minutes of the July 18, 2019 meeting as presented.**” Mr. Pianovich seconded the motion and the motion carried.

Ms. Kat Pohlman, Chief Sustainability Officer, provided an overview of UNCW Sustainability, describing UNCW’s vision to align its policies and practices with the three pillars of sustainability – economic, social, and environmental – and highlighting UNCW’s top Sustainability accomplishments and continuing practices.

Mr. Mark Morgan, Associate Vice Chancellor for Facilities, presented the following action items for the committee’s consideration and approval:

ACTION ITEM:

Student Village Dining Facility – Construction Manager at Risk (CMR) Selection

The University is requesting Board of Trustees approval of the prioritized order of Construction Managers at Risk listed below to lead the construction efforts of the University’s Student Village Dining Facility project. Subsequent to approval, the University, in conjunction with the State Construction Office, will begin fee

negotiations with the chosen firm(s) in rank order until acceptable contract terms are reached.

1. Skanska USA Building Inc.
2. Monteith Construction Corp.
3. Barnhill Contracting Company

Ms. Beane made a motion to approve the above action item. Mr. Pianovich seconded the motion and the motion carried.

ACTION ITEM:

Student Village Dining Facility – Commissioning Agent (CxA) Selection

The University is requesting Board of Trustees approval of the prioritized order of Commissioning firms listed below to lead the Student Village Dining Facility Commissioning. Subsequent to approval, the University will begin fee negotiations and design contracting with the chosen firm(s) in rank order until acceptable contract terms are reached.

1. McCracken & Lopez, P.A. Consulting Engineers
2. McVeigh & Mangum Engineering, Inc.
3. Engineered Designs Inc.

Mr. Pianovich made a motion to approve the above action item. Ms. Beane seconded the motion and the motion carried.

Mr. Morgan then provided a Coastal Engineering Facility update, highlighting that that the Board of Trustees originally approved the siting and general aesthetics of what was then referred to as the Applied Learning Research Facility during the April 25-26, 2019 Board of Trustees meeting. The plan at that time was to create temporary research space while Dobo Hall was being restored. While the University no longer intends to use the building for temporary research space, the University plans to proceed with developing the building as previously approved, but now to be used to immediately accommodate the Coastal Engineering Facility.

In addition, Mr. Morgan provided a status update on the CIS/Congdon Modernization and Expansion project, noting that a design firm is currently being sought, and that UNCW may request a special phone call in November with the Board of Trustees in order to move forward with design selection. In addition, Mr. Morgan provided a status update regarding the Dobo Recovery Effort. Phase I of

the Dobo Recovery Effort is complete; during Phase II, 21,700 SF of additional modular units were installed (located adjacent to Parking Lot R2) to provide lab, classroom and office space while Dobo Hall is being renovated. Phase III is expected to be completed in time for utilization for fall 2020 semester.

Mr. Morgan provided a capital projects update on the following:

- Veterans Hall Facility
- Housing Village (including Buildings 3 & 4)
- Parking Lot O expansion
- Parking Deck 2
- Outdoor Fields Enhancement – Phase II
- Bathroom / Field Support Facilities – Building 7D
- Film Studies Facility
- Randall Library Renovation and Expansion
- Campus Development Impact Map

Following the capital projects update, Miles Lackey, Vice Chancellor for Business Affairs, provided the Vice Chancellor update. Mr. Lackey provided an overview of UNCW's navigation of the 2019 Hurricane Season, which included the implementation of the Hurricane Florence After Action Plan, benefits realized during Hurricane Dorian, and ongoing improvements. Mr. Lackey also provided an overview of 2019B and 2020A General Revenue Bonds. In addition, Mr. Lackey explained the Repair and Renovation Allocation Model which has been adopted by the Board of Governors and is based upon gross square footage, total number of buildings, building condition, number of full-time enrolled (FTE) students, and the availability of other resources. The new formula provides a greater percentage for UNCW (at 5.1%) relative to historic allocations. Lastly, Mr. Lackey stated that a complete update regarding alcohol sales at athletic venues and a corresponding action item will be considered at the full Board of Trustees meeting on October 25, 2019.

There being no further business, the meeting was adjourned.