

**Business Affairs Committee  
UNCW Board of Trustees  
Azalea Coast Room – Fisher University Union  
Thursday, February 7, 2019 at 1:30 p.m.**

**MINUTES**

The Business Affairs Committee of the UNCW Board of Trustees met on Thursday, February 7, 2019 at 1:30 p.m. in the Azalea Coast Room, Fisher University Union. Members present: Mr. Hal Kitchin, Ms. Gidget Kidd, Mr. Bob Rippey, Mr. Cole Tillett, and Mr. Hank Miller. Members absent: Mr. Michael Drummond. Mr. Hal Kitchin called the meeting to order and read the required ethics statement from the State Government Ethics Act.

Mr. Kitchin asked if there were any corrections to the minutes of the October 18, 2018 meeting. Mr. Hank Miller made a motion to “**approve the minutes of the October 18, 2018 meeting as presented.**” Ms. Gidget Kidd seconded the motion and the motion carried.

Ms. Stefanie Powell, Interim Associate Vice Chancellor for Finance, provided an overview of the 2018 Financial Statements. The State Auditor issued an unqualified opinion; there are no management letter comments or findings; and, there are no material weaknesses in internal control over financial reporting.

Mark Morgan, Associate Vice Chancellor for Facilities, presented the following action items:

**ACTION ITEM:**

**Randall Library Renovation and Expansion – CM@R**

The University is requesting Board of Trustee approval of the prioritized order of Construction Manager at Risk firms listed below for the Randall Library Renovation and Expansion project. Subsequent to approval, the University will begin fee negotiations with the chosen firm(s) in rank order until acceptable contract terms are reached.

- **Skanska USA Building, Inc.**
- **Barnhill Contracting Company**
- **Choate Construction Company**

Mr. Tillett made a motion to approve the above action item. Ms. Kidd seconded the motion and the motion carried.

**ACTION ITEM:**

**Residential Dining Facility Site Location**

The University is seeking Board of Trustee siting approval for the Residential Dining Facility project. The project site is located along the Housing Village Walk, an important pedestrian connection between the new Housing Village and Chancellor's Walk. This location will maximize student traffic traveling between these areas, and will be visible from Price Drive. The facility will also be adjacent to the existing student recreation facilities and gazebo area, which are planned for a future renovation.

After discussion regarding the square footage and capacity of the new dining space, Ms. Kidd made a motion to approve the above action item. Mr. Tillett seconded the motion and the motion carried.

**ACTION ITEM:**

**Parking Deck II – Aesthetic Approval**

The University is requesting Board of Trustee approval for the Parking Deck II Project. The approved site for Parking Deck II is located on the north side of Parking Lot L, adjacent to Belk Hall and the Bluethenthal Preserve. The site provides convenient parking access for students living in and visiting the new Housing Village and its associated amenities, students accessing the pedestrian path to Chancellor's Walk to attend classes, and people attending athletics or campus recreation events at the nearby fields and facilities.

After discussion regarding the modern appearance of the parking deck within the rendering, Mr. Tillett made a motion to approve the above action item. Mr. Rippey seconded the motion and the motion carried.

Following the action items, Mr. Morgan provided a capital projects update on the following:

- Campus Development Impact Map
- Veterans Hall Facility
- Housing Village
- Randall Library – Renovations and Expansions
- Police Department renovation ongoing
- Administrative Annex (MacMillan Avenue)
- Hurst Drive Parking Lots 2A & 2B
- Track and Field Improvements
- Outdoor Fields Enhancement – Phase II Bathroom / Field Support Facilities – Building 7D

Miles Lackey, Vice Chancellor for Business Affairs, presented the following action item for the committee's consideration and approval:

**ACTION ITEM:**

**Parking Deck II – Funding Resolution and Reimbursement Resolution**

For the purpose of constructing Parking Deck II, the University is requesting Board of Trustee approval for the issuance of special obligation bonds in an amount up to \$20,420,000. In addition, the University is also requesting the authority to reimburse itself (out of bond proceeds) for institutional funds spent on design and related work prior to issuance of the bonds.

Mr. Rippy made a motion to approve the above action item, Mr. Miller seconded the motion, and the motion carried.

Following the action item, Mr. Lackey provided an overview of the Dobo Hall Recovery Update, including a summary of damages and the work phasing identified to ensure a safe building environment and midterm projects necessary to provide interim educational and research spaces while remediation work for Dobo Hall can be designed and constructed. Mr. Lackey introduced Dr. Aswani Voley, Dean of the CAS, who detailed the programmatic needs, in particular the Applied Learning Lab to provide additional space for student applied learning.

Mr. Morgan then presented the following action items:

**ACTION ITEM:**

**Dobo Hall Phase II Modular Site Location**

The University is requesting Board of Trustee siting approval for the temporary modular facilities to be installed in the open space between Chancellor's Walk and Price Drive, adjacent to Parking Lot R2. Additional modular lab units will be temporarily located here to supplement the modular units that have been located in Parking Lot G to provide temporary lab space while Dobo Hall is being renovated.

Mr. Tillett made a motion to approve the above action item, Ms. Kidd seconded the motion, and the motion carried.

**ACTION ITEM:**

**Dobo Hall Phase II Applied Learning Research Facility Site Location**

The University is requesting Board of Trustee approval for the siting of an Applied Learning Research Facility on Cahill Drive Extension adjacent to the Burivitch Facility and Friday Annex.

Ms. Kidd made a motion to approve the above action item, provided the university have additional siting flexibility to shift and/or orient the building as is deemed advisable pursuant to site specific considerations (such as geotechnical characteristics and/or fire access needs). Mr. Miller seconded the motion, and the motion carried.

Following the action items, Mr. Lackey provided the Vice Chancellor Update, which included a status report on repair work pursuant to Hurricane Florence Recovery. In addition, Mr. Lackey outlined the BOG's new allocation method for funding enrollment growth based upon actual student credit hours as opposed to projections. Finally, Mr. Lackey provided a brief overview of UNCW's current legislative priorities along with other legislative priorities adopted by the Board of Governors for the current session.

Mr. Kitchin asked if there was any Old Business or New Business to discuss. There being none, the meeting was adjourned.