Minutes of the Audit, Risk and Compliance Committee
The University of North Carolina Wilmington
October 18, 2018 - 8:30 a.m.

Attendees: Mr. Rippy, Chair, Mr. White, Ms. Kidd, Mr. Kitchin, Mr. Fisher, members and BOT Ms. Daniels, BOT Chairman McNeil, Mr. Tillett, SGA

The Audit, Risk and Compliance Committee meeting began with Ms. Amber Resetar, Director of Title IX and Clery Compliance, presenting an overview of the Annual Security and the Annual Fire Safety Report as required by the Clery Act.

Ms. Resetar updated us on her department’s recent successes. They completed a successful second year of training for Campus Security Authorities and the implementation of a data tracking system recommended by the UNC System Office. Ms. Resetar provided highlights of the report that include fire systems on campus, fire drills undertaken, and evacuation procedures. Ms. Resetar reported that in the past four years there have been four reported fires. There were no injuries and sustained losses 0$ to $700.

Ms. Resetar shared information related to all categories of crime and locations. The number of incidents remained relatively consistent year over year except for a significant amount of marijuana related incidents.

Mr. Corby Johnson, of the Office of Internal Audit began his update to the Committee by presenting two action items. He began by providing the annual review of the Audit, Risk and Compliance Committee Charter, as well as the annual review of the Internal Audit Department’s Charter as required by the Standards of the Institute of Internal Auditors.
There was one change proposed for the Audit, Risk and Compliance Committee Charter. The change related to ensuring the name of the Committee was consistent throughout the Charter.

Mr. Johnson next presented the Internal Audit Charter for review and approval, and its review and approval is also required annually by the Institute of Internal Auditors. There were no changes proposed to the Internal Audit Charter.

Motion was made for the approval of the Audit, Risk and Compliance Committee Charter and the Internal Audit Charter, as approved and recommended by the committee. Motion approved by unanimous consent.

Mr. Johnson next presented on activity for the Office of Internal Audit. He began by presenting the office’s fiscal year 2018 annual report, sharing statistics and metrics relating to the office’s productivity and budget. Mr. Johnson then provided a high level overview of the work completed by the office for the quarter ending September 30, 2018.