

Student's Perspective for Changing a Major and Changing Catalog Year

1. Log into MySeaPort using your username (email without the @uncw.edu) and your email password



2. Click on the Student Services tab in the top navigation

A screenshot of the MySeaPort dashboard. The top navigation bar includes "Home", "TealTicket", "Academics", "Student Services", "Administrative Services", "Campus Community", and "Help & FAQ". The "Student Services" tab is highlighted. The dashboard is divided into several sections: "QuickLaunch" (Favorites and Launchpad), "Seahawk Weather" (Weather for Wilmington NC), "UNCW Feeds" (News and Events), and "Office 365 Dashboard". A blue arrow points from the "Student Services" tab in the navigation bar to the "Seahawk Weather" section. The weather section displays "Weather for Wilmington NC" with a current temperature of 66° and rising, clear conditions, and a wind speed of 7 mph (W). A "Freeze Watch for New Hanover, NC" is also visible. The "UNCW Feeds" section shows news items, including "Chancellor Sartarelli's Statement Regarding HB2 On Campus" and "Three UNCW Alumni, Nine Undergrads Recognized with Substantial Financial Awards". The "Office 365 Dashboard" section shows a filter set to "All" and a number of messages set to 25. The last refresh time is 04/08/2016 01:31 PM.

3. Click on Major Declaration/Curricular Updates on the right navigation

4. At this screen, push Continue to start the declaration process.

Degree Change

Before you begin, you are **strongly encouraged to speak with your academic advisor and run a 'what-if' degree audit** to determine how any changes will impact you academically. You may also opt to discuss changes with an advisor in the department to which you plan to change. Once you are comfortable that the changes you wish to make are appropriate for you, begin using this application.

Please note: a 'what-if' degree audit will not display a minor.


This application allows you to change your **catalog year, major, concentration** and/or **minor**. You will be guided through all the necessary steps. **No changes are made until you save at the end of the process**, and you may cancel at any time.

Note: You may choose an allowable major in any catalog year for which you have been enrolled, as long as the catalogue is no more than six years old.

*For catalog years **prior to Fall 2011**, your program of study will use [Basic Studies](#).*
*For catalog years, **Fall 2011 or later**, your program of study will use [University Studies](#).*

Exception: Students in the 2011-2012 catalog year, that have transfer credit from a NC Community College are under Basic Studies. Students who choose Oceanography and/or International Studies and started with a catalog year prior to Fall 2011, are under Basic Studies. Nursing students who were admitted prior to Fall 2011 are under Basic Studies. If this exception is currently being used and a change occurs in your curriculum, your exception will be removed and you would fall under University Studies.

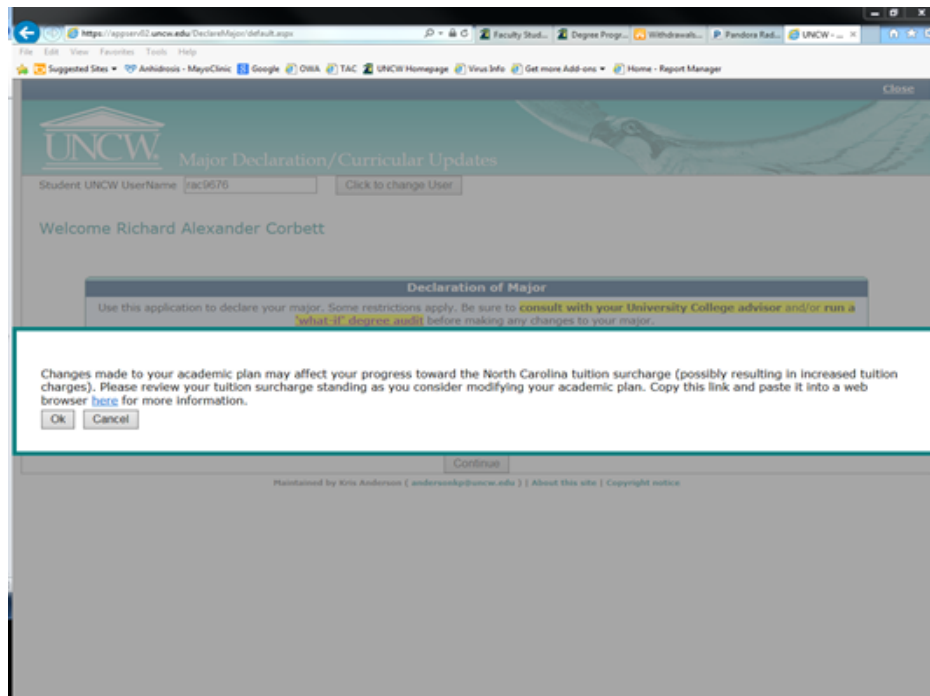
Please pay attention to this difference, as it will utilize courses in different ways.

[Online Help](#) 

Look for this icon. You'll see this displayed on each application change screen, should you have questions.

You are now ready to begin. Select **Continue** to get started...

5. Read the information on the pop-up menu and push OK.



The screenshot shows a web browser window displaying the UNCW Major Declaration/Curricular Updates application. The user is identified as Richard Alexander Corbett. A pop-up window is overlaid on the page, containing the following text:

Declaration of Major

Use this application to declare your major. Some restrictions apply. Be sure to **consult with your University College advisor and/or run a 'what-if' degree audit** before making any changes to your major.

Changes made to your academic plan may affect your progress toward the North Carolina tuition surcharge (possibly resulting in increased tuition charges). Please review your tuition surcharge standing as you consider modifying your academic plan. Copy this link and paste it into a web browser [here](#) for more information.

Maintained by Kris Anderson | andersonk@uncw.edu | About this site | Copyright notice

- At this screen, push Remove the old major by clicking on Remove Degree.

My Academic Program of Study

[Add Degree](#)

Degree	(Fall 2018) College of Arts & Sciences Bachelor of Science	Add Major Add Minor Change Degree Remove Degree	1
Major	Environmental Sciences	Add Concentration Change Major	1
Concentration	Environmental Conservation Opt	Change Concentration	1

Once you have completed all the changes you would like to your academic program of study, you must click the **Save Changes** button to initiate the change process. If you wish to clear your changes and start again, click the **Clear All Changes** button. If you no longer wish to proceed with a change, click the **Cancel** button.

Double Major?

If you are a double major, please ensure that you have **Set Primary** for the major you would like as your first priority. This will impact how your majors are displayed on your degree audit.

- Click Add Degree, Students must choose a **catalog year, college, degree, major and concentration** (if applicable), then a button will appear that says Add Major. Push this button when finished.

Add New Degree

Valid Catalogs:

Valid Colleges:

Valid Degrees:

Valid Majors:

Valid Concentrations:

- To finish declaring, students can either add another major or add a minor. When finished, the Submit Changes button will become active. Click it to complete the declaration change.

My Academic Program of Study

Degree	(Fall 2013) College of Arts & Sciences Bachelor of Arts	Add Major Add Minor Add Cluster Change Degree Remove Degree	1
Major	Anthropology	Add Concentration Change Major	1

A student is required to have a minor or [Transdisciplinary Thematic Cluster](#). Please select **Add Minor/Cluster** above to choose a minor or cluster or if you are uncertain at this time you can temporarily postpone, by selecting **Add Cluster-Uncecided** for Bachelor of Arts Anthropology.

[Email My Current Advisor](#)

* Understanding Degrees and Majors