Academic Affairs invites applications and nominations for the academic leadership position of Director of University Studies. This is an internal search.

The Director of University Studies will provide leadership and administrative support for University Studies, UNCW’s core comprehensive educational experience. University Studies is central to achieving UNCW’s university-wide student learning outcomes. The Director will work with the Faculty Senate and the University Studies Advisory Committee, colleges and schools, University College, Center for Teaching Excellence, university advisors, and other constituents to help administer the University Studies program, maintain and enhance that curriculum, work with these and other units to ensure availability of appropriate University Studies courses for students, and address related issues as they arise (e.g. articulation and accreditation compliance). The Director will serve as an advocate and source of information for University Studies, will represent University Studies in appropriate venues, and will facilitate coordination among the University Studies’ Explorations Beyond the Classroom component and other applied learning activities. The Director will work with the General Education Assessment Director, the University Studies Advisory Committee and others as needed in the assessment and consequent improvement of University Studies. The Director is also responsible for the review of relevant student petitions and requests for waivers. The Director will need to flexibly address new challenges, work collaboratively with the campus community, and foster innovative approaches where appropriate. In addition to administration of University Studies, the Director of University Studies will also work with the Associate Vice Chancellor and Dean of Undergraduate Studies on efforts to generally enhance and promote undergraduate education at UNCW.

This leadership position will report directly to the Associate Vice Chancellor and Dean of Undergraduate Studies. Minimum requirements for the position include a current appointment as a tenured associate or full professor at UNCW and a commitment to the goals of University Studies. The position will be supported with a 4 course buyout per academic year, negotiable over fall and spring semesters, and will include full summer salary support. Anticipated start date is July 30, 2016.

Nominations should be sent to Paul Townend at townendp@uncw.edu. Applications consisting of a statement of interest and qualifications, not to exceed five pages, and curriculum vitae should be submitted to Paul Townend at townendp@uncw.edu. Priority consideration will be given to applications received by 13 June 2016, but applications will be accepted until the position is filled.

UNC Wilmington actively fosters a diverse and inclusive working and learning environment and is an equal-opportunity employer. Qualified men and women from all racial, ethnic or other minority groups, protected veterans, and individuals with disabilities are strongly encouraged to apply.