Office of the Registrar

Welcome Spring!

Graduation Application Deadline

SUMMER 2014 AND FALL 2014: APRIL 15TH

Undergraduate and Graduate Students

For more info: click HERE

Audit and Graded Audit registration is now available on SeaNet!

Students may request to audit a course in SeaNet, with all approvals being handled online. Instructors, if you receive a request to approve an audit or graded audit, you can see our instructions to approve or deny it in SeaNet. Questions? Contact Sandy Drew

Ever wonder how the number of contact hours for a professor are calculated for a given course?

1 Credit = 750 instructional minutes; 15 instructional contact hours; 12.5 instructional clock hours

3 Credits = 2250 instructional minutes; 45 instructional contact hours; 37.5 instructional clock hours

So, to figure the hours for a given week multiply the number of credits by 750, and divide this by the number of weeks.

Credits * 750 / Number of weeks

An example using 3 credits for 16 weeks, and 8 weeks:

3 Credits
3 * 750 / 16
2.33 hrs. per week

3 * 750 / 8
4.67 hrs. per week

Questions? Contact Shane Baptista

Attention Instructors:

Spring grading opens April 24th
Grades are due May 12th at 2pm
If you expect you will be unable to submit grades by the deadline, please send an email to Chris Wrede to be coded for extended grading.

Be sure to include the CRN of the course(s) and copy your department chair and academic dean for approval.

Summer Hours

Starts Monday May 12th and ends Friday August 8th

Monday-Thursday 7:30am-5pm
(Front Counter closes at 4:30pm year round)
Friday 7:30am-11:30am