

Cornerstone Award Nominations

**Nominations will be accepted
until 12pm on Wednesday January 25, 2017.**

To Nominate a Student for a Cornerstone Award:

1. Review the award criteria: <http://uncw.edu/osle/celebrate/Cornerstone.html>
2. Write a letter of recommendation that highlights why the student meets the award criteria.
3. Save the document as a PDF and use the following guidelines to name it:
 - a. Senior Medallion: SM_NomineeLastName_NomineeFirstName_YourInitials
 - b. Distinguished Engagement: DE_NomineeLastName_NomineeFirstName_YourInitials
 - c. Excellence in Engagement: EE_NomineeLastName_NomineeFirstName_YourInitials
 - d. Bryan: BRY_NomineeLastName_NomineeFirstName_YourInitials
 - e. Freeman: FRE_NomineeLastName_NomineeFirstName_YourInitials
 - f. Teague: TEAG_NomineeLastName_NomineeFirstName_YourInitials
 - g. Duncan: DUNC_NomineeLastName_NomineeFirstName_YourInitials
 - h. Laureate: LAU_NomineeLastName_NomineeFirstName_YourInitials
 - i. Lippitt: LIP_NomineeLastName_NomineeFirstName_YourInitials
 - j. Duffy: DUF_NomineeLastName_NomineeFirstName_YourInitials
4. Complete the submission survey:
<https://selectsurvey.uncw.edu/SelectSurveyNET//TakeSurvey.aspx?SurveyID=I4KJ3m421>
 - a. Only one nomination can be submitted at a time.
 - b. You will need the student's UNCW email, 850 number, semester of entry to UNCW, and anticipated graduation semester.
 - c. Please double-check and make sure the PDF is named correctly before you upload it.
 - d. When uploading the file, do NOT give a file description. What you name the file does not matter.
5. Click "DONE" when finished.
6. Thank you for your patience as we work through this new process! If you have questions, please contact the Office of Student Leadership and Engagement at (910) 962-3877 or email engage@uncw.edu. Students will be notified of their nomination by the end of the day on Tuesday January 31, 2017.

