Impact Assessment Volunteer Posting

Description

The Impact Assessment volunteer will support Fundacion En Via team in the development and ongoing implementation, monitoring and evaluation of the organisation's practices. Working closely with the Operations Program Manager (OPM), the ideal candidate will take a lead role in the collection, analysis, and presentation of both quantitative and qualitative data from a variety of sources. The Impact Assessment Volunteer will collaborate with the OPM and the rest of the En Via team to coherently communicate findings and feedback both internally and externally. They will play a key role in ensuring a greater overall understanding of the impact of En Via's initiatives, allowing us to better strategise future efforts.

Responsibilities

Collect, organise, enter and analyse data from various sources, including quantitive and qualitative

Assist in creation of meaningful reports and visualizations to communicate insights with program managers

Work closely with the Coordinator in ongoing in-depth analysis of the operation of En Vía's programs, assessing the alignment of the results with En Vía's mission and goals

Analyse data from pilot projects and compile reports evaluating their efficacy

Work closely with the Coordinator to develop and refine En Vía's Impact Assessment methodology and data management systems. Assist with research and creation of briefs to keep up to date on evaluation practices in the field, support with the development and implementation of new tools to measure impact

Participate in data collection in the field.

 TIME COMMITMENT:

Minimum 4-month commitment, 6+ months preferred. Ideal start date: Aug '17

Approximately 30 hours/week, Monday – Friday with the *very* occasional Saturday if required.

Qualifications

MINIMUM REQUIREMENTS:

Advanced level of Spanish (at least mid C1 at the time of application/interview)

Undergraduate degree with studies/coursework in Economics, International Affairs, Policy Studies, Data Handling/Analysis or other related disciplines

Comfortable with data collection, organisation and analysis primarily using MS Excel; familiar with use of formulas, creation of pivot tables, multi table pivot analysis, development of charts, etc.

Experience in data analysis, reporting, and presentation; demonstrated interest in quantitative and qualitative approaches to evaluation

Excellent attention to detail, highly organised, strong communication skills

Demonstrated commitment to economic empowerment / accessible financial services / social impact work

Strong initiative and an ability to work independently

Experience living / working abroad

PREFERRED ADDITIONAL QUALIFICATIONS:

Experience in non-profit social impact / monitoring and evaluation work

Experience using Salesforce or similar database platform