

Donate Voluntary Shared Leave

The following employees are in need of Voluntary Shared Leave donations:

- Amanda Parkstone – Admissions*
- Mark Lageman – Landscaping
- Sara Kesler – CSB*
- Jewell Caesar – Housekeeping*
- Tiffany Graham – CHHS
- Sondra Pope – Facilities
- MJ Giammaria - WSE
- Billy Brown – Housekeeping

*may only accept vacation leave

The UNCW Voluntary Shared Leave Policy allows employees to donate leave to another employee who is facing a loss of income due to a personal or family member illness. Employees may donate sick leave, vacation or bonus leave. There is a limit of five sick days to any one recipient. The recipient can only receive up to 160 hours of sick leave. The form to donate leave is located on the HR website at www.uncw.edu/hr/forms.html.

Contact Kelly Kennedy, benefits counselor, for more information at kennedyk@uncw.edu or x23006.