



HR At A Glance

Liz Grimes #23274

Associate Vice Chancellor for HR

University Equal Employment Opportunity Officer

Campus leadership/HR related subject matters

HR Policy

Marv Browning #23854

Executive Assistant to AVC for HR

Office Manager

Budget (HR & ADA)/Banner finance

Quarterly/Annual reports

Travel

Leave/Banner for Human Resources

Deanna Tirrell #27355

HRIS Manager

HRIS Technical Support

Data Management

SharePoint

Report Writing

Project Manager

Frances Hewett #23373

HRIS Coordinator

ACA tracking and verification

Report Writing

Data Analyst

HR Special Projects

Jennifer Coombs #23196

Director of Employment and Compensation

SHRA, Faculty & EHRA Employment

SHRA & EHRA Non-Faculty Position Mngmnt

SHRA & EHRA Compensation

Organizational Design

EEO/AA Plan

Caroline Dellinger #23162

Classification & Compensation Consultant

Classification EHRA/SHRA

Compensation EHRA/FAC/SHRA

PeopleAdmin Position Management

Org design/Comp Studies

FLSA review

Supplemental Pay

Independent Contractors

Val Griffith #27031

HR Employment & Compensation Consultant

SHRA Recruitment/Advertising

SHRA New Hires

Classification SHRA Non-Exempt

FLSA Review

SHRA Temp Special Pay Rates

Search Committee Training

Open Position #23698

Senior Comp/Class Analyst

Classification EHRA/SHRA

Compensation EHRA/FAC/SHRA

PeopleAdmin Position Mgmt.

Org Design/Comp studies

FLSA review

Supplemental Pay

Independent Contractors

Open Position #23160

Receptionist

HR Administration Support

Reception/Phones

PeopleAdmin Support

Employment Verifications

Employment Special Projects

Locator Report

Posting Vacancy Announcements

Catherine Anderson #23161

Employment Services Coordinator

SHRA & EHRA Recruitment Support

Advertising Invoices

PeopleAdmin Support

PEAFAC/PPACMNT Banner Updates

Search Committee Training

Ivor Dikkers #22103

Applicant Credentials Assistant

Criminal Background Check

E-Verify and I-9's

Volunteer Forms

Employment Support

Non-Faculty Employee Education Verification

Personnel/Position files management

Unemployment Insurance

Patti Hale #22033

Director of Salary and Benefits

Benefits Management

Salary Administration Management

Workers Compensation Management

HR Online Administration

HR Systems Mgmt, Banner & HRDM

ADA Coordinator

Kelly Kennedy #23006

Benefits Counselor

New Employee Benefits Enrollment

Benefit Counseling

Exit Interviews

Workers Comp Manager

Shared Leave, FMLA, Disability

Supplemental Retirement Plans

Notary

Wellness

Diana Waser #23345

Benefits Counselor

New Employee Benefits Enrollment

Benefits Counseling

Shared Leave, FMLA, Disability

Supplemental Retirement Plans

Notary

Terri Tackett #22635

Salary Administration Specialist

Smart Time

Temporary Assignments

Prior State Service Verification

Personnel Data updates in Banner

Kim Roughton #27110

EHRA Salary Administration Coordinator

EHRA Salary Actions

Payroll Coordinator

HR Online

EHRA Banner Data

HR Data Mart

Longevity Payments

Future employee email

HR Online Coordinator/Problem Solver

Verification of prior state service

Pam Caulk #27713

SHRA Salary Administration Coordinator

SHRA Salary Actions

SHRA Banner Data

Banner Leave Coordinator

HR Data Mart

HR Online Coordinator/Problem Solver

Verification of prior state service

Open Position

Dir. Emp Relations & Staff Development

EHRA/FAC/SHRA Employee Relations

Grievances

Mediation

Performance Management

Recognition Programs

Employee Assistance Program Referrals

Professional Development

Haven Coburn #27773

Employee Relations Consultant

Disciplinary Process

Grievances

EEO/Title IX Complaints

Mediation

Employee Assistance Program Referrals

Molly Nece #23339

Learning & Talent Development Manager

Dare to Learn Academy

Talent Development Planning

Training/Learning

Instructional Design

Organizational Development

Coaching/Consulting

Adam Hall #23856

Learning & Talent Development Specialist

Full Cycle Goal Setting

D2LA Program Facilitation

D2LA Retreat Facilitation

New Empl Engagment Prog Mngmnt

Recognition Program Management

Staff Community Engagment Prog Mngmt

Olivia Cunningham #2496

Employee Relations Assistant

Instructional Design

HR Branding & Graphic Design

Employee Recognition Support

Staff Development Support

Performance Appraisal Document Mngmt

Probationary Period Performance Mngmt

LEAD & EEOI Prog Coordination

Melissa Cox #22274

Onboarding Specialist

SHRA & EHRA Non-Faculty Onboarding

NEO Facilitation

I-9 E-Verify Support

Onboarding Coordination & Support

Kudos Recognition Program Coordination

Kimberly Holbrook #22628

Onboarding Specialist

SHRA & EHRA Non-Faculty Onboarding

NEO Facilitation

I-9 E-Verify Support

Onboarding Coordination & Support

Kudos Recognition Program Coordination