



MEMORANDUM

TO: All Faculty and Staff

FROM: Patti Hale
Director Salary Administration and Benefits

SUBJECT: ***ACTION NEEDED*** Open Enrollment

Open enrollment is from October 1- October 31, 2014. Here is the action needed by you:

Plan Type	ACTION NEEDED:
If you are in the 80/20 medical plan or the CDHP plan and want to stay in that plan	You must complete the health assessment and smoker attestation each year through https://shp-login.hrntouch.com . Failure to complete these activities will result in a max premium of \$63.56 for individuals.
If you want to participate in a healthcare or dependent care flexible spending account for 2015	You must re-enroll every year
If you are in the 70/30 medical plan	None

Please contact Kelly Kennedy (kennedyk@uncw.edu) x23006 or Diana Waser (Waserd@uncw.edu) x23345 if you need your password reset or need any assistance.