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University of North Carolina Wilmington
 Student Time Sheet

STUDENT		STUDENT ID
ORGANIZATION		YEAR 2017-2018
		MONTH

<i>To be completed by OSFA Staff only</i>	Position:	Banner Fund:	Hours Worked	Hourly Rate	Total
	Suffix:	Banner Account:			

Record time in hours and decimal equivalents - .25 = 15 min, .50 = 30 min, .75 = 45min

AMERICA COUNTS - POSITION #: W15545				AMERICA READS - POSITION #: W15546			
DATE	WORK HRS	TRAVEL HRS	TOTAL	DATE	WORK HRS	TRAVEL HRS	TOTAL
1				1			
2				2			
3				3			
4				4			
5				5			
6				6			
7				7			
8				8			
9				9			
10				10			
11				11			
12				12			
13				13			
14				14			
15				15			
16				16			
17				17			
18				18			
19				19			
20				20			
21				21			
22				22			
23				23			
24				24			
25				25			
26				26			
27				27			
28				28			
29				29			
30				30			
31				31			
TOTAL				TOTAL			

Date	Student's Signature	Date	Supervisor's Signature
Date	OSFA Signature	SIGNATURE CERTIFIES TIME SHEET IS COMPLETE AND ACCURATE. AUTHORIZES PAYMENT TO ACCOUNT INDICATED ABOVE	