

FILMING ON UNCW PROPERTY:

Only students currently registered in an FST production course who have paid the required liability insurance fee may shoot on campus. Students shooting on UNCW property outside of scheduled class time are allowed to do so only with the permission of the University.

UNCW Film Studies students who wish to shoot on UNCW property must obtain permission and reserve the space with Marjorie Green in the office of the Vice Chancellor of Business Affairs. She will advise students on how the shoot should be handled. Any student who does not contact Marjorie Green, or chooses to ignore her directions, will fail the project. In addition, the authorities, including the Wilmington Police Department, may take action.

Reservations and permissions must be made AT LEAST two weeks in advance of your proposed shooting dates.

Send a request including proposed shoot location, date and times, scenario, special effects (including prop firearms), names of all student crew, a description of equipment being used, and an approximate count of all people who will be participating (including crew & cast), to:

Marjorie Green
greenm@uncw.edu
962-7769

FILMING OFF CAMPUS:

Students shooting off of campus must obtain all proper filming permits (<http://www.wilmingtonnc.gov/Departments/CommunityServices/ParksRecreation.aspx> click on “Film Services” and then “City of Wilmington Film Permit Application Form”) unless shooting on property owned by the filmmaker or his/her family. Any student who shoots on donated property must have written permission.

It is against the law to shoot in a public area without permission. It is also against the law to break the rules of the permit (unreported firearms or prop firearms, fighting, shoplifting, etc), whether the shoot is on private or public property, and whether a permit is obtained or not.

Authorities can fine or arrest anyone who chooses to ignore the law. Any student reprimanded or charged by the authorities will fail the project.