Commuter Student Campus Mailbox Sign-Up

Name: _____ _____ _____
LAST FIRST MI

Student ID # _____ **Current Campus Mailbox #** _____
(Required) (If applicable)

***Contact phone number if we have questions*:** (_____)_____

E-mail Address: _____

Campus Mailbox Assignment Policies and Rates

- Campus mailboxes are assigned on a first-come, first-served basis.
- Only currently enrolled UNCW students are eligible for a student mailbox.
- Campus mailboxes are limited, **SO SIGN UP EARLY!**
- Campus mailboxes for commuter students automatically renew each semester, including summer, unless you notify Seahawk Mail.
- Your student account will be charged as follows:
  - **Academic Year** $11.00 per semester
  - **Summer School** $ 5.50 per term
- Refunds are applied to students' accounts; **no refunds are issued after the end of the drop/add period.**
- Mail Forwarding: In the absence of a current, signed mail forwarding card, when a student box is closed, UNCW is authorized, by the signature below, to **forward mail to students' permanent address, unless the student has updated their temporary address on SeaNet in the past twelve months.**
- Misuse may result in termination of campus mailbox privileges.

_____ _____
Signature Required (Please Use Ink) **Date**

By signing I agree to all terms and conditions outlined above. I understand that it is my responsibility to update my address information on SeaNet, and to notify all correspondents when my address changes.

Drop completed forms in the "Campus Only" mailbox in the Fisher University Union,
Fax to 910-962-3693 **or mail to** Seahawk Mail, 601 S. College Road, Wilmington NC 28403-5608.

FOR DEPARTMENTAL USE ONLY

Assign Date _____ Clerk Int. _____ CB # Assigned _____