



University of North Carolina Wilmington
 601 South College Road
 Wilmington, North Carolina 28403-5615
 Business Affairs

Purchasing Services

VENDOR INFORMATION FORM

910-962-3158
 FAX 910-962-3829

RETURN TO: UNC Wilmington
 Purchasing Services
 601 South College Road
 Wilmington, NC 28403-5615

Purchasing Use: Requested by _____ Vendor No. _____ Date Entered _____ Operator Initial _____ Commodity No. _____

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PLEASE UPDATE THE FOLLOWING INFORMATION

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Name of Firm:	
Federal Tax ID/SS#:	Contact Email:
SEND ORDER TO: Contact:	E-Procurement Vendor: <input type="checkbox"/> YES <input type="checkbox"/> NO
Phone Number: ()	REMIT TO: Phone Number: ()
Phone Ext:	Phone Ext:
FAX Number: ()	FAX Number: ()
Address Line 1:	Address Line 1:
Address Line 2:	Address Line 2:
Address Line 3:	Address Line 3:
Address Line 4:	Address Line 4:
City:	City:
State/Prov:	State/Prov:
ZIP/PC:	ZIP/PC:
County:	County:
Nation:	Nation:

(OVER)

UNCW is committed to increase HUB (Historically Underutilized Businesses) vendor participation. In order to be considered, the following information must be completed (51% owned and controlled by the following).

TYPE OF BUSINESS (check all that apply)

- Individual
- Foreign Individual
- Real Estate
- Partnership
- Corporation (check below all that apply)
 - Not-For-Profit Corporation
 - Sub-Chapter S Corporation
 - Medical/Health Corporation
- Service Firm (describe and attach brochure if available)

- Small Business (less than 100 employees)

- African American
- Asian American
- Hispanic
- American Indian
- Female Owned (non-minority)
- Disabled Owned
- Disabled-Owned Business Enterprise
- Non-Profit Work Center for Blind and Severely Disabled
- Socially & Economically disadvantaged as defined in 15 U.S.C. 637 (www4.law.cornell.edu/uscode/)
- None of the above

For more definition of categories refer to:

<http://www.uncw.edu/hub/whatishub.htm>

NATURE OF BUSINESS (describe and attach brochure if available)

- Manufacturer Distributor Jobber Retailer Services Other (specify)

LIST PRODUCTS/SERVICES OFFERED:

DIRECT DEPOSIT INFORMATION:		
Bank Account Type	<input type="checkbox"/> Checking	<input type="checkbox"/> Savings
Bank Name:		
City, State:		
Bank Routing Number:		
Account Number:		
E-Mail for Deposit Notice:		

The undersigned certifies that the information contained herein is correct.

SIGNED (IN INK) _____

Title: _____

ABOVE SIGNATURE (TYPED) _____

Date: _____

RETURN this form to UNC Wilmington, Purchasing Services, 601 South College Road, Wilmington, NC 28403-5615

Failure to furnish or unacceptability of applicable information requested herein may be considered grounds for rejecting this application.

For bidding opportunities, including UNCW, you may also register with the State of North Carolina at the following web address: www.ips.state.nc.us/ips/vendor