

V. Summer Curriculum Development Initiatives

A. Purpose

Summer Curriculum Development Initiatives provide support for faculty to engage in significant and extraordinary curriculum development on behalf of the department, school or college.

B. Award and Activities

Summer stipends of up to \$3,000, payable by the end of June, are awarded annually to support concentrated curriculum development projects conducted during the summer in response to the needs of the department, school, or college, in such areas as the following:

- Shared curricula within a discipline, department or college/school (e.g., basic studies courses, internship programs, or other experiential learning components).
- Interdisciplinary courses or components of courses.
- Other innovative curricular/instructional proposals to improve the instructional program in one's discipline, department, or college/school.

C. Eligibility

To be eligible to apply, the applicant:

- Must be a full-time nine-month continuing faculty member.
- May teach no more than three credit-hours during Summer I nor receive other June salary. Research funding from internal or external sources is not a barrier if those funds are earmarked entirely for non-salary support (such as supplies, travel, or equipment).
- Must not have received a Summer Initiative grant during the previous three years.

A faculty member may not receive both a Summer Research Initiative and a Summer Curriculum Development Initiative during the same year.

D. Application

Deadline

By **November 15**, for the following summer, the applicant must submit a completed application to the department chair (or the dean of a school/college without departments). If this date (or any other deadline described in the following) falls on a weekend or holiday, the deadline is changed to the next business day.

Application Proposal

The application must be written for a multi-disciplinary audience within the applicant's college/school and include the following:

The application must include the prescribed [cover page](#) (copies are available in department offices), plus a proposal which includes the following:

- A description of the activities to be engaged in.
- A brief narrative budget.
- A brief (3 page maximum) description of the proposal that describes 1) the need for the project in the department or program 2) its purpose and primary objectives 3) its innovative features, and 4) the scope of its work.
- A brief statement of the applicant's preparation for the proposed initiative and its significance and benefits. The statement should include the anticipated end product (including specific course, major, or program for which curriculum is to be developed as well as the means by which the result of the effort will be shared with other faculty).

E. Selection of Recipients

Procedures

By December 1, the department chair will forward to the dean those proposals which the chair considers most deserving of the award. By December 15 the dean will convene the department chairs of the school or college for review of proposals. After consultation with the department chairs, the dean will announce award recipients by January 15.

Criteria

Evaluation of proposals will consider quality and feasibility, as well as benefit to UNCW, the school or college, the educational program, the department, and its students.

F. Subsequent Responsibilities

By September 15, the recipient will submit to the department chair (or the dean of a school without departments) a report on the completed activity. The chair will forward it, with comments, to the dean, who will forward it to the provost, with the dean's summary comment. Applicants who have not fulfilled subsequent responsibilities for previous awards will not be considered.