

# *Distinguished Faculty Scholar Award*

**Deadline for Nominations: February 28**

(or the next business day if this date falls on a weekend)

Any faculty member may nominate other faculty members, provided they have met the requirements. Letters of nomination should state the basis for the nomination and be submitted to the Provost's office. Self-nominations are not accepted.

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## **Nature of Awards and Recognition:**

The purpose of the award is to recognize all aspects of excellence in scholarship, research, and creativity including activities that involve colleagues and students. There shall be up to three Distinguished Faculty Scholar Award Recipients each year. Award winners will receive a medallion to wear at official ceremonies (the University Convocations and Commencements), and a stipend of \$1,500. Announcement and presentation of the awards will be made at the Fall Faculty Meeting by the Faculty Senate President.

## **I. Criteria for Nomination and Selection:**

The following criteria are intended to encompass various aspects of scholarship, research, and artistic achievement at undergraduate and graduate levels across the University.

Nominees should embody as many of the following criteria as possible:

- Focused scholarly, research, creative agenda
- Experience convening conferences, editing or reviewing submissions for journals or other publications, and evaluating grant applications for professional or academic organizations
- Established record of internal and external grant funding
- Established record of collaborative research
- Integration of research into undergraduate and graduate courses and curriculum
- Guidance of students in thesis work, honor's projects, or other research related activities
- National and/or international peer recognition of scholarly contributions
- Innovative and/or original scholarly, research, creative contributions
- Demonstrated applications of research to benefit society

## II. Procedures for Nomination and Selection for Distinguished Faculty

### Scholar Award:

- A. Any faculty member may nominate any other faculty member via a letter to the Provost's office, stating the basis for his/her nomination based on the following requirements:
1. Full (tenured) professor with five or more years of service at UNCW
  2. No faculty member is eligible to receive this award more than once
  3. **Deadline for nominations is February 28** (or the next business day if February 28 falls on a weekend.)
  4. To be considered for this award, nominees must submit a portfolio of their supporting materials to the Provost's office **no later than March 31** (or the next business day if March 31 falls on a weekend.)
- B. By January 15 (or by the next business day if January 15 falls on a weekend), the Provost's office shall solicit nominations from all UNCW faculty members for the Distinguished Faculty Scholar Award by sending email communications and widely circulating a printed flier.
- C. By March 5 (or by the next business day if March 5 falls on a weekend), the Provost's office shall notify nominees and instruct them to submit a portfolio for evaluation, should they wish to be considered for this award.
- D. All UNCW faculty members who have met the requirements of II.A above are eligible for nomination. Self-nominations are not accepted.
- E. All UNCW faculty are encouraged to nominate other faculty members, provided they have met the requirements of II.A above, in letters stating the basis for the nomination. Nominations should be submitted to the Provost's office. **The deadline for nominations is February 28** (or the next business day if February 28 falls on a weekend.)

- F. During the months of April and May the Faculty Senate Research Committee shall review the nominees' portfolios and recommend up to three award winners.
- G. The Faculty Senate Research Committee Chair will forward the name(s) of the award recipient(s) to the Provost's office **no later than May 31** (or the next business day if May 31 falls on a weekend.)
- H. Following receipt of the award recommendations, the Provost's office may suggest any changes in, or improvement of, the criteria and procedures for this award.

### **III. Supporting Materials:**

Nominees who choose to be considered must submit a portfolio of their material to the Provost's office for review by the Faculty Senate Research Committee. The portfolio should encompass material relevant to the "Criteria for Nomination and Selection." To facilitate the review process, the material must be presented in the following order and include:

1. A copy of the nominee's resume of curriculum vitae
2. A written statement of his/her creative or scholarly agenda
3. A research narrative addressing the criteria for nomination and selection
4. A selection of publications and/or scholarly products
5. Evidence of national/international peer recognition