

BOARD OF GOVERNORS AWARD FOR EXCELLENCE IN TEACHING

Nature of Awards and Recognition

There shall be a total of 16 Board of Governors Awards annually. One recipient shall be selected from each of the 16 constituent institutions. Each recipient of a Board of Governors Award for Excellence in Teaching will receive a citation and a onetime stipend of \$7,500 from the Board of Governors. Presentation of the award will be made at an appropriate event to be attended by recipients and guests, members of the Board of Governors, the President and Vice Presidents of the University, and the Chancellors or their designees.

I. Criteria for Selection:

1. Teaching philosophy.
2. Mastery of subject and pedagogical techniques.
3. Leadership and initiative.
4. Educational service to the department, college, and university.
5. Educational service to the community, state, and profession.
6. Participation in professional meetings and intra-campus and inter-campus activities that promote teaching excellence.
7. Course and curriculum development.
8. Guidance of students in thesis, honors projects, research, and independent studies.
9. Advising.
10. Assisting students in career development and exploring job opportunities for students.
11. Involvement with student organizations, clubs, honor societies, recruiting, and fund raising.
12. Other teaching related activities.
13. Student perceptions of teaching.
14. Peer observation and review.
15. Previous reception of, or nomination for, teaching and advising awards.
16. Recognition as a faculty member who has had significant, positive impact on students' lives.
17. Other recognitions.
18. Overall presentation and documentation of materials.

II. Procedures for Nomination and Selection:

- A. The Provost's office will initiate the recommendation process based on the following requirements:
 1. All candidates must be tenured faculty members who have been teaching in their respective area at UNCW for **at least seven years**.
 2. All candidates shall currently be teaching not less than half of the "normal teaching load" of their respective college/school in the academic year in which they are recommended. The Dean of each college/school shall determine and define "normal teaching load" for that college/school.
 3. No faculty member will be eligible to receive this award more than once while teaching at any UNC institution.
- B. All recipients of UNCW teaching awards (the Chancellor's Teaching Excellence Awards, the

Distinguished Teaching Professorship Awards, and the Board of Trustees Teaching Excellence Award) are nominees provided they have met the above requirements.

The Provost's office shall notify the recipients of UNCW teaching awards about the criteria and procedures for nomination. In addition, the Provost's office will notify the Deans that they may recommend candidate(s) who have not previously received UNCW teaching awards as follows: four from the College of Arts and Sciences, one from the Cameron School of Business Administration, one from the School of Education, and one from the School of Nursing. The candidates recommended by the Deans must also meet the above requirements.

- C. Nominees who wish to be considered must forward their materials to the Provost's office .
- D. To select the recipient of the award, the Provost's office will appoint a selection committee consisting of five previous recipients of the Board of Governors Award for Excellence in Teaching (preferably two from the College of Arts and Sciences, one from the Cameron School of Business Administration, one from the Watson School of Education, and one from the School of Nursing). The most recent recipient of the award will be a member of the selection committee and will become the chair of the committee in the subsequent year. Until there is a sufficient number of recipients of the Board of Governors Award for Excellence in Teaching, representing all the Schools and College of the university, committee membership will consist of recipients of UNCW teaching awards. If a School or College is not represented by a UNCW teaching award recipient, the Provost may appoint a representative from the School or College.
- E. The committee should select three nominees for the Board of Governors Award for Excellence in Teaching. These three nominees should be forwarded to the Provost's office and the Chancellor's office. The Chancellor will make the final selection.
- F. The Chancellor's office will submit the institution's selection, along with supporting evidence, to the President. The Board of Governors Committee on Teaching Awards will review the documentation and recommend the name of the recipient to the Board of Governors. The documentation submitted in support of a nominee should include details of the nominee's achievements in and contributions to teaching.

III. Supporting Materials:

Nominees who choose to be considered must submit a portfolio of materials for review by the selection committee. The portfolio should encompass, but is not limited to, supporting materials specified in the "Criteria for Selection". The materials must include:

1. A written statement of teaching philosophy and methodology,
2. A written statement of all other teaching related activities,
3. Copies of syllabi and other relevant course materials,
4. An official summary of student ratings of courses that have been evaluated over the previous two years,
5. Copies of any available peer teaching evaluations,
6. A copy of the nominee's resume or curriculum vitae,
7. Letters of support from two or three colleagues or former students,
8. Any other supporting materials deemed relevant by the nominee.